

AGENDA: FMS-OHCDS Rate Development

DATE	TIME	LOCATION	DIAL-IN
December 13, 2018	10-12	Lilac Conference room	603-271-5011

MEMBERS

	X= In Attendance				
X	Jennifer Doig	X	Kaarla Weston	X	Ellen McCahon
X	Jonathan Routhier	X	Tim Leach	X	Shelley Kelleher
	Lenore Sciuto	X	Diane Martines	AB	Alan Greene
X	Joel Fitzpatrick	X	Jean Warner	AB	Sara Blaine
X	Rae Tanguay	AB	Suzanne Bagdasarian	X	Jeb Curelop
X	Chris Bertoncini	X	Michelle Donovan	X	Sandy Hunt
			GUESTS:		None scheduled

MEETING OBJECTIVES

- Discuss latest Fiscal Management (FMS) Crosswalk document.
- Discuss latest Organized Health Care Delivery System (OHCDS) functions document.
- Discuss latest High Level Summary of Revenue Sources and Cost Allocation document.
- Financial template & potential methodologies for cost allocating.
- 2019 meeting dates.

Discussion:

1. Appropriate time to Level set with Technical Assistance (TA) with Applied Self Direction (ASD).
2. .IHS Waiver – look at what services can be delivered.
3. Quality Council looking at He-M 503 rule and cross-walking it to SB138.
4. Update on Direct Provider group and how it intersects with this FMS/OHCDS group's work.
5. FMS/OHCDS group increasingly hesitant to release costs and projected FMS & OHCDS rates as need to discuss further the inter-relationship between the FMS, OHCDS and direct service rates. It is imperative to create a comprehensive build of the entire rate process.
6. Discussed service coordination/case management rate for direct bill providers and the question if CM rates will go down when the OHCDS rate is in effect.
7. OHCDS Development
8. FY19 Upcoming meetings: 3rd Friday of every month from 10-12. The only exception is Jan 18, 2018 from 10:30-12:30. Meetings will be at 105 Pleasant Street, Main Building, and Lilac Room.

AGENDA: FMS-OHCDS Rate Development

ACTION LOG

	Added	Description	Who	Discussion / Resolution
	12-13-18	Review OHCDS tasks and FMS tasks worksheets and report to group how much additional staff and how much it would cost to complete the tasks	Jeb Curelop	
	12-13-18	Bring methodology, costs and rates for FMS & OHCDS	Ellen McCahon & Business Managers	
	12-13-18	Bring methodology, costs and rate for FMS	Residential Resources	

MINUTES: FMS-OHCDS Rate Development

DATE	TIME	LOCATION	DIAL-IN
October 22, 2018	10-12	Lilac Conference room	603-271-5011

MEMBERS

	X= In Attendance				
x	Jennifer Doig		Kaarla Weston	X	Ellen McCahon
x	Jonathan Routhier	X	Tim Leach	X	Shelley Kelleher
	Lenore Sciuto	X	Diane Martines	X	Alan Greene
x	Joel Fitzpatrick	X	Jean Warner	X	Sara Blaine
	Rae Tanquay		Suzanne Bagdasarian	x	Kathleen Stocker – via phone
	Chris Bertoncini	x	Michelle Donovan		
			GUESTS:		None scheduled

MEETING OBJECTIVES

- Discuss latest Fiscal Management (FMS) Crosswalk document.
- Discuss latest Organized Health Care Delivery System (OHCDS) functions document.
- Discuss latest High Level Summary of Revenue Sources and Cost Allocation document.
- Financial template & potential methodologies for cost allocating.
- Nov & Dec meeting dates.

Discussion:

1. Discussion of Fiscal Management (FMS) Crosswalk document.
2. Discussion of stakeholders updates to the latest Organized Health Care Delivery System (OHCDS) functions document.
3. Discussion of stakeholders updates to the High Level Summary of Revenue Sources and Cost Allocation document.
4. Discussed the cross work being done with the direct billing group.
5. Discussed Sub-committee to create a financial template and potential methodologies for completing the template in order to cost allocate expenditures for the tasks of completing FMS, OHCDS and Case Management.
6. Next meetings: Tues, Nov 13, 2018 & Fri, Dec 7, 2018

MINUTES: FMS-OHCDS Rate Development

ACTION LOG

	Added	Description	Who	Discussion / Resolution
	10/22	Update FMS, OHCDS & High Level Summary of Revenue Sources and Cost Allocation documents	Ellen McCahon, Shelley Kelleher & Sara Blaine	Completed 10/23/18
	10/22	New Sub-committee of Area Agency Business Managers to create a financial template and potential methodologies of cost allocating expenditures to present & discuss at next meeting.	Tim Leach, Shelley Kelleher, Joel Fitzpatrick, Rae Tanquay and Kathleen Stocker	
	10/22	New Sub-committee of provider's financial managers to develop potential methodologies to cost allocate expenditures to present and discuss at the next meeting	Chris Bertoncini, Michelle Donovan & Michelle's CFO	

Minutes: FMS-OHCDS Rate Development

DATE	TIME	LOCATION	DIAL-IN
September 10, 2018	10-12	Birch Conference room	603-271-5011

MEMBERS

	X= In Attendance				
x	Jennifer Doig	x	Kaarla Weston	x	Ellen McCahon
x	Jonathan Routhier	x	Tim Leach	x	Shelley Kelleher
x	Lenore Sciuto	x	Diane Martines	x	Alan Greene
x	Joel Fitzpatrick	x	Jean Warner	x	Sara Blaine
x	Rae Tanquay	x	Suzanne Bagdasarian	x	Kathleen Stocker
x	Chris Bertoncini	x	Michelle Donovan		
			GUESTS:		None scheduled

MEETING OBJECTIVES

- Discuss latest Fiscal Management (FMS) Crosswalk document.
- Discuss latest Organized Health Care Delivery System (OHCDS) functions document.
- Discuss latest High Level Summary of Revenue Sources and Cost Allocation document.
- Discuss Applied Self Direction PowerPoint and Next Steps documents.
- Set next meeting.

Discussion:

1. Introduction of new stakeholder participants to the group.
2. Discussion of stakeholders updates to the latest Organized Health Care Delivery System (OHCDS) functions document.
3. Discussion of stakeholders updates to the High Level Summary of Revenue Sources and Cost Allocation document.
4. Discussed the cross work being done with the direct billing group.
5. Created a new Sub-committee to create a financial template and potential methodologies for completing the template in order to cost allocate expenditures for the tasks of completing FMS, OHCDS and Case Management.
6. Next meeting: Monday, October 22, 2018

Minutes: FMS-OHCDS Rate Development

ACTION LOG

	Added	Description	Who	Discussion / Resolution
	9/10	Update FMS, OHCDS & High Level Summary of Revenue Sources and Cost Allocation documents based on discussions and Stakeholder feedback	Ellen McCahon & Lenore Sciuto	
	9/10	New Sub-committee of Area Agency Business Managers to create a financial template and potential methodologies of cost allocating expenditures to present & discuss at next meeting.	Tim Leach, Shelley Kelleher, Joel Fitzpatrick, Rae Tanquay and Kathleen Stocker	
	9/10	New Sub-committee of provider's financial managers to develop potential methodologies to cost allocate expenditures to present and discuss at the next meeting	Jean Warner, Chris Bertoncini, Michelle Donovan & Michelle's CFO	
	9/11	Department Sent invites for November & December Meetings – No objections to date	Jen Doig	November = Tuesday, Nov 13, 2018; December = Friday, Dec 7, 2018